

Installation Form

Installation Details

Client	
Client PO. Number	
Vehicle Make/Model/Colour (e.g. Passat 1.9TDI grey)	Manual <input type="checkbox"/> Auto <input type="checkbox"/> Petrol <input type="checkbox"/> Diesel <input type="checkbox"/>
Vehicle Registration	
VIN Number	
Install Mileage	
RTU Serial Number	
Install Type	New <input type="checkbox"/> Retro-Fit <input type="checkbox"/> De-Install <input type="checkbox"/> Re-Fi <input type="checkbox"/>

Testing Details

Unit Tested OK (Flash Sequence)	Yes <input type="checkbox"/>
Vehicle Trim reassembled and vehicle tested	Yes <input type="checkbox"/>
If you have a specific Fax back number please enter:	
Time	Date
Installer	Signature

If Unit fails test then refer to the Installation Instructions to identify possible faults. With the ignition on, after successful installation, the unit will send a data message containing its serial number to the Remote Control Centre. When the Remote Support Team receive this installation sheet by FAX the serial number is checked against messages received. If successful, the vehicle is made 'Live' on the system and a Commissioning Number will be faxed back.

Commissioning Details

Fax this completed form back to the Support Team at: Remote Admin Office	<input type="checkbox"/> Fax +44 (0) 844 225 3354 <input type="checkbox"/> Phone +44 (0) 844 225 3353
For Remote Admin use only Commission Number	We will FAX back with your Commission Number. You are also able to check this on-line at airmaxremote.com N.B. An incomplete form may need to be returned and could cause delay in commissioning
Faxed Back OK <input type="checkbox"/>	

Head Office: Logic House, 31 Black Moor Road, Verwood, Dorset, BH31 6BB
Tel: 01932 504300 | Fax: 01932 504399 | Web: airmaxremote.com



Driver Booklet

Telematics & Vehicle Diagnostic Systems

Airmax Remote provides telematics based solutions that offer real added value across all vehicle fleet scenarios.

Head Office: Logic House, 31 Black Moor Road, Ebblake Industrial Estate, Verwood, Dorset, BH31 6BB.
Central Office: Unit 3 Park Farm Barns, Packington Lane, Coventry, CV7 7HN
Airmax are registered under the Data Protection Act 1998. Registration Number: Z1824262.
Registered in England No. 4591575. VAT No. 849 7682 58.

Welcome Airmax hopes you will enjoy your new vehicle.

Change of Vehicle?
Contact your vehicle leasing provider
Details can be found in your vehicle pack.

What is Airmax Remote?

The **Airmax Remote** Telematics Unit is an in-vehicle data recorder and is at the heart of our service to you. This unit monitors key vehicle performance data which you can remotely access, allowing you to benefit from a wide range of in-built features such as service reminders and business mileage reporting. Once registered, you have sole access (unless otherwise agreed) to a downloadable website application for all journey data, which is secure and password protected.

How does Airmax Remote benefit me?

You will benefit from **Airmax Remote** in many ways including improved operational efficiency and reduced administration as well as being safeguarded in line with health and safety legislation. The key benefits in more detail are documented below/further on this document.

Journey Reporting

Maintaining a paper based accurate log of all business journeys is time consuming and tedious. **Airmax Remote** automatically records all journey data on a business/private split to alleviate this. Everything you need is recorded accurately to meet HMRC & P11D guidelines on expense claims and submissions, saving you time, effort and simplifying the whole process.

You'll find fuel expense claims much simpler

Airmax Remote simplifies the process of claiming back fuel expenses. Depending on the particular service your employer has chosen, an in-built fuel expense management system will allow you to submit an electronic summary of business and private miles for approval, improving reimbursement times to you.

Remote mileage capture and detailed journey reporting gives you an unprecedented level of visibility and control over your fleet.



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Legislative Compliance

Business driving requires you and your employer do all that is reasonably practicable to avoid or minimise the risks associated with your driving. However, whilst your company has a corporate responsibility towards your health and safety, you too have to accept personal responsibility in ensuring the road worthiness of your vehicle and that you are fit to drive at all times.

Airmax Remote can help you by highlighting journeys which might cause driver fatigue.

These reports can then help in identify potential risks, prompting driving style change.

Additionally **Airmax Remote** categorises driver data to deliver unique reports for areas such as Driving Hours, High Risk Time of Day, Driving Without Breaks, Excessive Daily and Single Journey Miles – and many more.

You're more likely to have your vehicle recovered if stolen

Should your vehicle be stolen, our GPS vehicle location facility can be crucial as it assists the police in the swift recovery of your vehicle and significantly improves the probability of vehicle retrieval. Prior approval from, both yourself and your fleet manager is a prerequisite.

Service Reminders

With service intervals being extended, it's easy to miss a scheduled service. In a busy working environment it probably won't be convenient having your vehicle off the road for any time. With lengthy lead-times it could be several weeks before a service is possible – with a number of downstream consequences affecting issues such as Warranty, Resale Value and Routine Repairs. Against this potential scenario Airmax sends out service due reminders irrespective of your vehicle being Time, Set or Variable Mileage based.

You'll be better informed to help improve your fuel consumption

Depending on the system features that your employer has opted to take, **Airmax Remote** can also highlight aspects of your driving behaviour which will improve fuel consumption. On your web portal you will be able to see how a smoother driving style helps reduce fuel costs and carbon emissions.

Re-Fit Diagnostics Form

1. On Arrival at Vehicle

SERVICE VISIT REF NUMBER	
Date/Time	
Vehicle Registration	
VIN Number	
Current Mileage	
Location Dealership/Company	

2. Ignition Off – Initial Inspection of RTU (Locate RTU & record the following)

1. RTU Serial Number				
2. Antenna Position/Condition				
Are all power and antenna connections secure	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Has a cable tie been fitted around the EOBD plug	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Does the installation present a safety issue	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Is the RTU secured by	Cable tie <input type="checkbox"/>	Adhesive pad <input type="checkbox"/>	None <input type="checkbox"/>	
Record the status of the LEDs				
1. Power – Red LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
2. Comms. – Yellow LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
3. GSM – Orange LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
4. GPS – Green LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>

NOTE: if any LEDs are ON, then if possible, measure the car battery voltage at any convenient location e.g. Cigarette lighter volts

3. Engine Running – Test of RTU (Wait for 1 minute, record the status of the LEDs)

1. Power – Red LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
2. Comms. – Yellow LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
3. GSM – Orange LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
4. GPS – Green LED status	On constantly <input type="checkbox"/>	Off <input type="checkbox"/>	Steady flash <input type="checkbox"/>	Rapid flash <input type="checkbox"/>
Are any of the vehicle's warning lights illuminated or is the vehicle display showing a vehicle fault message, etc...	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Does the RTU appear to be working correctly	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
If NO please state likely reason for the unit not working:				
Poor or incorrect installation <input type="checkbox"/>	Driver Tamper <input type="checkbox"/>	RTU, antenna or cable fault <input type="checkbox"/>	Vehicle or vehicle cable/connector/fuse problem <input type="checkbox"/>	

NOTE: if no LEDs are illuminated, or if the red LED blinks on briefly then measure the car battery voltage e.g. Cigarette lighter volts.

General comments and observations:

4 New RTU Fitted

New Install Mileage	
New RTU Serial Number	
Antenna Position/Condition	
Service Engineer Signature	
Customer Signature	
Date/Time	

All queries should be directed to Airmax Technical Support on +44 (0) 844 225 3353

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